Audit and Governance Committee

Work Programme 2025/26

PLYMOUTH CITY COUNCIL

Please note that the work programme is a 'live' document and subject to change at short notice. The information in this work programme is intended to be of strategic relevance.

For general enquiries relating to the Council's Committees, including this Committee's work programme, please contact Hannah Chandler-Whiting (Democratic Advisor) on 01752 305155.

Date of Meeting	Agenda Item	Reason for Consideration	Lead Officer(s)
22 July 2025	Role of an Audit Member	Annual Standing Item (Verbal Report)	Barrie Morris/Grace Hawkins
	Plymouth City Council Audit Plan 2024/25	Required	Barrie Morris/Grace Hawkins
	Draft Statement of Accounts 2024/25	Required	Carolyn Haynes
	CIPFA assurance review – findings and response	Verbal Update	Ollie Woodhams/Ian Trisk-Grove
	Annual Governance Statement	Annual Report	Jamie Sheldon
	Armada Way Action Plan Sub-Committee Report	Added following City Council on 02 June 2025	Liz Bryant
	Health, Safety and Wellbeing Annual Report 2024/25	Annual Report	Kirstie Spencer
	Internal Audit End of Year Report 2024/25	Annual Report	Louise Clapton
	Counter Fraud Annual Report 2024/25	Annual Report	Tony Rose
	Treasury Management Outturn Report 2024/25	Required	Wendy Eldridge
	Procurement Strategy	6 month update	Holly Golden
	Risk Management Monitoring Report	Update Report	Paul Stephens
	Whistleblowing Policy	Annual Report (delayed from March 2025)	Liz Bryant
	Annual Information Governance Statement	Annual Report	John Finch
16 September 2025	External Audit Report		Barrie Morris/Grace Hawkins
	Update on External Audit Actions		Ian Trisk-Grove
	Internal Audit Review of Financial Management Framework	Added August 2025	Louise Clapton
	Internal Audit Progress Report		Louise Clapton

	Risk Management Strategy	Standing Item	Bradley Hutton/Ian Trisk-Grove
	IFRS16 Leases	Identified for consideration at the January 2025 meeting.	Carolyn Haynes
	Pre-referendum Guidance compared to Pre-election Guidance	Identified for consideration at the July 2025 meeting.	Liz Bryant
	Armada Way Action Plan Sub-Committee	Added August 2025	Liz Bryant
	Engagement and Consultation Framework	Added August 2025	Ellie Firth/Prof Steve Maddern
18 November 2025	Interim Auditor's Annual Report	Update	Barrie Morris/Grace Hawkins
	Update on External Audit Actions	Update	Ian Trisk-Grove
	Counter Fraud Half Year Report	Half Year Report	Tony Rose
	Internal Audit Half Year Report	Half Year Report	Louise Clapton
	Risk Management Monitoring Report	Standing Item	Ian Trisk-Grove/Bradley Hutton
	Treasury Management Mid-Year Review	Annual Report	Wendy Eldridge
	Cost Risk Management of Capital Programme	Identified for consideration at the February 2025 meeting.	Ollie Woodhams
	Armada Way Action Plan Sub-Group Update	Following the Sub Group's October 2025 Meeting	Liz Bryant
20 January 2026	External Auditor Findings Report		Barrie Morris/Grace Hawkins
	Update on External Audit Actions	Verbal Report	Ollie Woodhams
	Final Statement of Accounts 2024/25	Added 16 September 2025	Carolyn Haynes
	Capital Finance Strategy	Annual Report	Wendy Eldridge/Ollie Woodhams
	Treasury Management Strategy	Annual Report	Wendy Eldridge/ Ollie Woodhams
	Risk Management Strategy Update	Standing Item	Bradley Hutton
	Armada Way Action Plan Sub-Group Update	Following the Sub Group's December 2025 meeting	Liz Bryant
	Cyber Security Update on Management Actions	Identified for consideration during 16	Peter Honeywell

		September 2025 meeting	
10 March 2026	External Audit Report	Standing Item	Barrie Morris/Grace Hawkins/David Johnson
	Update on External Audit Actions	Verbal Update	David Northey
	Final Accounts 2024/25 Update	Update Report	Carolyn Haynes
	Procurement Strategy	Update every 6 months	Holly Golden
	Treasury Management Practices Principles and Schedules 2026/27	Annual Item	Wendy Eldridge
	Internal Audit Strategy and Charter 2026/27	Annual Report	Louise Clapton
	Internal Audit Plan 2026/27	Annual Report	Louise Clapton
	Anti-Bribery and Corruption Policy	Annual Review	Tony Rose
	Whistleblowing Policy	Annual Review	Liz Bryant
	Pre-election guidance	Identified for consideration at the January 2026 Sub Committee	Liz Bryant
Items to be scheduled for 2025/26			
Items to be scheduled for 2026/27			
2026/27	Financial Regulations within the Constitution Update		David Northey
2026/27	Elected Members Engagement and Consultation Document	Identified for consideration at the September 2025 meeting.	Ellie Firth
2026/27	Capital Finance Strategy for 2027/28	Discussion item identified during the January 2026 meeting to understand changes being made in developing the strategy for 2027/28.	Councillor Mark Lowry/David Northey
2026/27	Regulatory Regimes	Identified for consideration at the March 2024 meeting.	Ross Jago
2026/27	Capital Strategy – reducing 12.5% cap on core financing costs as a % of net revenue budget	Identified for consideration at the January 2026 meeting. Minute 55 Rec 2.	David Northey/Councillor Mark Lowry

2026/27	Audit and Governance Annual Report (to include Committee Self-Assessment)	Annual Report - moved to 2026/27 to allow for more response time	Jamie Sheldon/Tony Rose
2026/27	Update on External Audit Actions	Written Report as agreed at January 2026 meeting	David Northey
2026/27	Risk Management Strategy Update	Standing Item	Bradley Hutton/David Northey